

**2008 SCHEDULE FOR CERTAIN ANN/MEM/INS PROCESSES**

MONTH	MEM 2ND C/W CUTOFF	MEM 2ND C/W CLEAN UP	MEM 2ND C/W	PAYROLL MONTHLY UPDATE	F-MBR CHECK- WRITE	ANN/PERS/ 415(M) C/W CUTOFF	ANN/PERS/ 415(M) C/W PRELIM T/B	MEM 1ST C/W CUTOFF	MEM 1ST C/W CLEAN UP	MEM 1ST C/W	*ANN/PERS/ 415(M) CKS & D/D STMTS PRINTED	*D/D FILES TO MELLON BANK	*SEND ANN/PERS/ 415(M) CHECKS & D/D STATEMENTS TO BULK-MAIL	ANN/PERS/ 415(M) CKS & D/D MAILING DATE	ANN/PERS/ 415(M) CKS & D/D DATE	PREMIUM COVERAGE MONTH	PERS INS CUTOFF	UCRS/ F-MBR INS CUTOFF	ANN RWS CUTOFF ANN/INS LOAD	MEM RWS LOAD UCRP/ ICT/THF	UCRS EXTRACT FOR HRDW
JAN	01/03	01/04	01/07	01/10	01/15	01/18	01/22	01/22	01/23	01/24	01/25	01/28	01/28	01/30	02/01	FEB	01/02	01/22	01/11	01/12	01/13
FEB	02/04	02/05	02/06	02/11	02/15	02/15	02/19	02/20	02/21	02/22	02/22	02/25	02/25	02/27	02/29	MAR	02/06	02/19	02/11	02/12	02/13
MAR	03/04	03/05	03/06	03/11	03/14	03/19	03/20	03/20	03/21	03/24	03/25	03/26	03/26	03/28	04/01	APR	03/05	03/20	03/11	03/12	03/13
APR	04/02	04/03	04/04	04/09	04/15	04/18	04/21	04/21	04/22	04/23	04/24	04/25	04/25	04/29	05/01	MAY	04/02	04/21	04/11	04/12	04/13
MAY	05/02	05/05	05/06	05/09	05/15	05/16	05/19	05/21	05/22	05/23	05/22	05/23	05/23	05/28	05/30	JUN	05/07	05/19	05/11	05/12	05/13
JUN	06/03	06/04	06/05	06/10	06/13	06/18	06/19	06/19	06/20	06/23	06/24	06/25	06/25	06/27	07/01	JUL	06/04	06/19	06/11	06/12	06/13
JUL	07/02	07/03	07/07	07/10	07/15	07/18	07/21	07/21	07/22	07/23	07/25	07/28	07/28	07/30	08/01	AUG	07/02	07/21	07/11	07/12	07/13
AUG	08/04	08/05	08/06	08/11	08/15	08/18	08/19	08/20	08/21	08/22	08/22	08/25	08/25	08/27	08/29	SEP	08/06	08/19	08/11	08/12	08/13
SEP	09/03	09/04	09/05	09/10	09/15	09/18	09/19	09/19	09/22	09/23	09/24	09/25	09/25	09/29	10/01	OCT	09/03	09/19	09/11	09/12	09/13
OCT	10/02	10/03	10/06	10/09	10/15	10/20	10/21	10/20	10/21	10/22	10/24	10/27	10/27	10/29	10/31	NOV	10/08	10/21	10/11	10/12	10/13
NOV	11/04	11/05	11/06	11/12	11/14	11/17	11/18	11/20	11/21	11/24	11/21	11/24	11/24	11/26	12/01	DEC	11/05	11/18	11/11	11/12	11/13
DEC	12/02	12/03	12/04	12/09	12/15	12/16	12/17	12/18	12/19	12/22	12/22	12/22	12/23	12/30	01/01/09	JAN 2009	12/03	12/17	12/11	12/12	12/13

FINAL 11-15-2007

Please Note:

The annuitant/PERS/415(M) benefit payments will be dated **the first of each month.**

The annuitant/PERS/415(M) benefit payments will be mailed **two business day** prior to the first of each month.

D/D means direct deposit for monthly electronic benefit payment.

The December 2008 benefit payment will be dated 01/01/2009 and mailed 12/30/2008; Direct deposit will be posted 01/02/2009.

Dates for "PERS INS CUTOFF" are subject to change by INS Operations.

The processing dates for **December 2008** are based on the assumption that the UCOP holidays are on **December 24, 25, & 31, 2008 and January 1, 2009.** Therefore, these processing dates **may change** if these are not the actual UC holiday dates.

\* These dates are for **internal use only. Please do not distribute.**