

2009 SCHEDULE FOR CERTAIN ANN/MEM/INS PROCESSES

MONTH	MEM 2ND C/W CUTOFF	MEM 2ND C/W CLEAN UP	MEM 2ND C/W	PAYROLL MONTHLY UPDATE	F-MBR CHECK- WRITE	ANN/PERS/ 415(M) C/W CUTOFF	ANN/PERS/ 415(M) C/W PRELIM T/B	MEM 1ST C/W CUTOFF	MEM 1ST C/W CLEAN UP	MEM 1ST C/W	*ANN/PERS/ 415(M) CKS & D/D STMTS PRINTED	*D/D FILES TO MELLON BANK	*SEND ANN/PERS/ 415(M) CHECKS & D/D STATEMENTS TO BULK-MAIL	ANN/PERS/ 415(M) CKS & D/D MAILING DATE	ANN/PERS/ 415(M) CKS & D/D DATE	PREMIUM COVERAGE MONTH	PERS INS CUTOFF	UCRS/ F-MBR INS CUTOFF	ANN RWS CUTOFF ANN/INS LOAD	MEM RWS LOAD UCRP/ ICT/THF	UCRS EXTRACT FOR HRDW
JAN	01/05	01/06	01/07	01/12	01/15	01/16	01/20	01/21	01/22	01/23	01/23	01/26	01/26	01/28	01/30	FEB	01/07	01/20	01/11	01/12	01/13
FEB	02/03	02/04	02/05	02/10	02/13	02/13	02/17	02/19	02/20	02/23	02/20	02/23	02/23	02/25	02/27	MAR	02/04	02/17	02/11	02/12	02/13
MAR	03/03	03/04	03/05	03/10	03/13	03/19	03/20	03/19	03/20	03/23	03/25	03/26	03/26	03/30	04/01	APR	03/04	03/20	03/11	03/12	03/13
APR	04/02	04/03	04/06	04/09	04/15	04/20	04/21	04/20	04/21	04/22	04/24	04/27	04/27	04/29	05/01	MAY	04/08	04/21	04/11	04/12	04/13
MAY	05/04	05/05	05/06	05/11	05/15	05/18	05/19	05/20	05/21	05/22	05/22	05/26	05/26	05/28	06/01	JUN	05/06	05/19	05/11	05/12	05/13
JUN	06/02	06/03	06/04	06/09	06/15	06/18	06/19	06/18	06/19	06/22	06/24	06/25	06/25	06/29	07/01	JUL	06/03	06/19	06/11	06/12	06/13
JUL	07/02	07/06	07/07	07/10	07/15	07/17	07/20	07/21	07/22	07/23	07/24	07/27	07/27	07/29	07/31	AUG	07/08	07/20	07/11	07/12	07/13
AUG	08/04	08/05	08/06	08/11	08/14	08/19	08/20	08/20	08/21	08/24	08/25	08/26	08/26	08/28	09/01	SEP	08/05	08/20	08/11	08/12	08/13
SEP	09/02	09/03	09/04	09/10	09/15	09/18	09/21	09/21	09/22	09/23	09/24	09/25	09/25	09/29	10/01	OCT	09/02	09/21	09/11	09/12	09/13
OCT	10/02	10/05	10/06	10/09	10/15	10/19	10/20	10/20	10/21	10/22	10/23	10/26	10/26	10/28	10/30	NOV	10/07	10/20	10/11	10/12	10/13
NOV	11/03	11/04	11/05	11/10	11/13	11/16	11/17	11/19	11/20	11/23	11/20	11/23	11/23	11/25	12/01	DEC	11/04	11/17	11/11	11/12	11/13
DEC	12/02	12/03	12/04	12/09	12/15	12/16	12/17	12/18	12/21	12/22	12/22	12/23	12/23	12/30	01/01/10	JAN 2010	12/02	12/17	12/11	12/12	12/13

FINAL 11-18-2008

Please Note:

The annuitant/PERS/415(M) benefit payments will be dated **the first of each month.**

The annuitant/PERS/415(M) benefit payments will be mailed **two business day** prior to the first of each month.

D/D means direct deposit for monthly electronic benefit payment.

The December 2009 benefit payment will be dated 01/01/2010 and mailed 12/30/2009; Direct deposit will be posted 01/04/2010.

Dates for "PERS INS CUTOFF" are subject to change by INS Operations.

The processing dates for **December 2009** are based on the assumption that the UCOP holidays are on **December 24, 25, & 31, 2009 and January 1, 2010.** Therefore, these processing dates **may change** if these are not the actual UC holiday dates.

* These dates are for **internal use only. Please do not distribute.**