

**CICS (UCRS) Summary of Authorization Level Codes  
October 9, 2003**

C O D E	FUNCTIONS ALLOWED/RESTRICTIONS/REMARKS
	<b>* level 1 MEMBERSHIP UNIT SCREENS J &amp; K</b>
	<b>* level 1 is used to access MEM screens J &amp; K and deny BR access to certain MEM screens</b>
A0	Not authorized to access the following MEM screens - (J & K).
S0	Not authorized to access the following screens: MEM D, E, G, I, N, S and Y Also, not authorized to access F4 and F8 in Screen H, and F8 in Fast Access screen
K2	Authorized to update address/lien code fields on screen K, other fields for inquiry only; access not allowed to screen J * K2 if selected will also allow the following: Also allows inquiry access to (A, B, C, D, F, N, S, Y, Z) Also allows inquiry access to the FASTACCESS screen Also allows inquiry/update to the NOTEPAD screen
J5 K5 A5	Authorized to update screen J; access not allowed to screen K Authorized full update on screen K, access not allowed to screen J Authorized full update on screens J and K * J5 or K5 or A5 if selected will also allow the following: Also allows inquiry access to (A, B, C, D, F, N, S, Y, Z) Also allows inquiry access to the FASTACCESS screen Also allows inquiry/update to the NOTEPAD screen
A9	Master authorization code for this group. At this time same as A5.
	<b>* level 2 DEPCARE SCREENS (menu, E, G, H, I)</b>
	<b>* level 2 is used to access DEPCARE screens (E, G, H, I)</b>
B0	Not authorized to access any of the following Depcare screens: (depcare menu, E, G, H, & I)
B1	Authorized for inquiry only on all Depcare screens (E, G, H, I) * B1 if selected will also allow the following:

	Also allows inquiry access to (A, B, C, D, F, N, S, Y, Z) Also allows inquiry access to the FASTACCESS screen Also allows inquiry/update to the NOTEPAD screen
B3	In addition to B1, is authorized to enter/update data on Depcare screens G & H.
B6	In addition to B3, is authorized to enter/update check date/number/SSN on Depcare screen I (Depcare check control screen)
B9	Master authorization code for Depcare screens. At this time same as B6.
	<b>* level 3 MEM INQUIRY SCREENS MEM REFUNDS SCREENS</b>
	<b>* level 3 is used to access the MEM Inquiry Screens, DRO screens (A,B,C,D,F,N,R,S,T,U,Y,Z, FastAccess,403B Worksheet, DRO screens) * level 3 is also used to have update access to refunds screens (O,P,Q,R,T,U,V,W,X,Z, systematic withdrawals)</b>
C0	Not authorized to have update access to the following MEM screens: (O, P, Q, R, T, U, V, W, X, Z, systematic withdrawals) Not authorized to have access to the DRO screens Not authorized to access the following MEM screens: (A,B,C,D,F,N,R,S,T,U,Y,Z, FastAccess, 403B Worksheet  <b>Note:</b> If level 1 is K2 or J5 or K5 or A5 or A9; or level 2 is B1 or B3 or B6 or B9 then level 3 C0 has no effect on blocking the inquiry access to MEM screens but will still block update access to MEM screens O,P,Q,R,T,U,V,W,X,Z.
C1	Authorized for inquiry access to the following MEM screens: (A, B, C, D, F, N, R, S, T, U, Y, Z) and 403B WORKSHEET Not authorized to access screens (O, P, Q, R, T, U, V, W, X) and systematic withdrawal screens Authorized for inquiry access to the FASTACCESS screen Authorized for inquiry/update to the NOTEPAD screen Authorized for inquiry access to the DRO screens
C2	In addition to C1, is authorized to update the monthly plan rates on screen Y. Not authorized to update the other fields on screen Y like the check date and numbers. (It is mutually exclusive with C5 and C6)
C5	In addition to C1, is authorized to update MEM screens O, P, Q, V, W, X, Z but not screen Y (NOT authorized to update the monthly plan rates and the Refunds checkwrite control fields) Authorized to update the systematic withdrawal data entry screen
C6	In addition to "C5", is authorized to update the Refunds checkwrite control fields in screen Y. Not authorized to update the monthly plan rates.

C9	Master authorization code for all Refunds screens. (Can update monthly plan rates)
	<b>* level 4 SERVICE CREDIT Screens L,M,X and DRO update</b>
	<b>* this level is used to have update access to MEM screens L,M,X and DRO</b>
D0	Not authorized to access MEM screens L and M (service credit update screens) Not authorized to update data on the DRO screens
D1	There is no inquiry only authorization access for this level
D3	Authorized to update data on MEM screen L but not screen M (pre-conversion service credit screen) Not authorized to update data on DRO screens Not authorized to update data on MEM screen X
D4	Authorized to update data on MEM screen M but not screen L (create/update service credit adjustment segments) Not authorized to update data on DRO screens Not authorized to update data on MEM screen X
D5	Authorized to update data on both MEM screens L and M In combination with level 3 "C1" (or greater) is authorized to update data on the following DRO screens: (RBP0304-create DRO,split service credit; RBP0305-split plan balance) Authorized to update data on MEM screen X.
D9	Master authorization code for this group. At this time same as D5.
	<b>* level 5 BENEFITS LOANS Screens (A,B,C,D,E,F,G,J,K,L,Q)</b>
	<b>* this level is used to access the Benefits Loans System Screens (A,B,C,D,E,F,G,J,K,L,Q)</b>
L0	Not authorized to access any Loan screens
L1	Authorized for inquiry only on any Loan screens
L2	In addition to L1, is authorized to update the quarterly loan rates on LOAN screen Q. No other update functions for other loan screens.
L3	In addition to L1, is authorized to enter/update data on LOAN screens A, B, and J for originating, updating and committing a loan. Is not authorized for funding or servicing loans (screen L and F).
L4	In addition to L3, is authorized for funding loans on LOAN screen L.
L5	In addition to L4, is authorized for servicing loans on LOAN screen F.
L6	In addition to L5, is authorized to update DATES and SWITCHES on LOAN screen Q. Not allowed to update the quarterly loan rates.
L9	Master authorization code for all LOANS screens. (Can update the quarterly loan rates).

	<b>* level 6 INSURANCE UNIT SCREENS</b>
	<b>* this level is used to access all Insurance System Screens (A,B,C,D,E,G,N,S,W,Q)</b>
F0	Not authorized to access any INS screens
F1	Authorized for inquiry only on any INS screens
F3	In addition to F1, is authorized to update address changes to the INS database on INS screen A
F5	In addition to F3, is authorized to enter/update data on INS screens A, B, C, D, E and G. No update functions allowed on screen Q (check control screen for INS checkwrite)
F6	In addition to F5, is authorized to update the check control fields on INS screen Q
F9	Master authorization code for all INS screens. At this time same as F6.
	<b>* level 7 ANNUITANT SYSTEMS SCREENS</b>
	<b>* this level is used to access all Annuitant Systems Screens (A,B,C,D,E,G,N,P,Q,S,W)</b>
G0	Not authorized to access any ANN screens
G1	Authorized for inquiry only on any ANN screens
G3	In addition to G1, is authorized to enter/update data on all ANN update screens except the check control screens P and Q.
G5	In addition to G3, is authorized to update the check control fields on the ANN screens P and Q
G9	Master authorization code for all ANN screens. At this time same as G5.
	<b>* level 8 DEMOGRAPHIC SCREEN</b>
	<b>* this level is used to access the Demographic Screen</b>
H0	Not authorized to access the Demographic Screen
H1	Authorized for inquiry only on the Demographic Screen
H5	In addition to H1, is authorized to update data on the Demographic Screen
H8	In addition to H5, is authorized to add a new member on the Demographic Screen

<b>SAMPLE AUTHORIZATION CODES</b>	
	<b>A0,B1,C1,D0,L0,F1,G1,H1</b> General Inquiry authorization. Inquiry access allowed to Depcare screens, MEM Inquiry screens, FastAccess, DRO, 403B Worksheet, Insurance screens and Annuitant screens. Access not allowed to MEM J,K,L,M and Loans screens.
	<b>K5,B1,C5,D0,L1,F1,G1,H1</b> Accounting Unit General authorization. Update access allowed to MEM screens K,X and P. Inquiry access allowed to Depcare, MEM Inquiry screens, Loans, Insurance and Annuitant screens. Access not allowed to MEM L and M screens.
	<b>A5,B1,C1,D5,L0,F1,G1,H5</b> Membership Unit Update authorization. Update access allowed to MEM screens J,K,L,M,X,DRO. Inquiry access allowed to Depcare screens, MEM Inquiry screens, FastAccess, DRO, 403B, Insurance screens and Annuitant screens. Access not allowed to Loans screens.
	<b>K5,B3,C5,D0,L0,F1,G1,H5</b> Refunds Unit Update authorization. Update access allowed to MEM screens K,O,P,Q,R,T,U,V,W,X,systemtic withdrawals. Update access allowed to Depcare screens. Inquiry access allowed to MEM Inquiry screens, FastAccess, DRO, 403B Worksheet, Insurance screens and Annuitant screens. Access not allowed to MEM L, M and Loans screens.
	<b>A0,B1,C1,D0,L0,F1,G3,H5</b> Annuitant Unit Update authorization. Update access allowed to all annuitant screens except checkwrite control on screens P & Q. Inquiry access allowed to Depcare, MEM Inquiry screens, FastAccess, DRO, 403B Worksheet and Insurance screens. Access not allowed to MEM J,K,L,M, and Loans screens.
	<b>A0,B1,C1,D0,L3,F1,G1,H1</b> Loans Unit level 1 authorization. Update access allowed to all loan data entry screens except L for funding, F for servicing and Q for dates/switches control. Inquiry access on any Depcare, MEM Inquiry screens, DRO, 403B Worksheet, Insurance screens and Annuitant screens. Access not allowed to MEM J,K,L,M screens.
	<b>A0,B1,C1,D0,L4,F1,G1,H1</b> Loans Unit level 2 authorization. Same as Loans Unit level 1 authorization plus update to screen L (loan funding authorization).
	<b>A0,B1,C1,D0,L5,F1,G1,H1</b> Loans Unit level 3 authorization. Same as Loans Unit level 2 authorization plus update to screen F (loan servicing authorization).
	<b>A0,B1,C1,D0,L0,F5,G1,H5</b> Insurance Unit Update authorization. Update access allowed to all insurance screens except checkwrite control on screen Q. Inquiry access allowed to Depcare, MEM Inquiry screens, FastAccess, DRO, 403B Worksheet and Annuitant screens. Access not allowed to MEM J,K,L,M and Loans screens.

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